

Education

Chapman University: Dodge College of Film and Media Arts

- B.F.A in Creative Producing: Entrepreneurship Minor
- University Program Board Late Night Committee: Event Planner
 - Panel with the cast of SNL, University-Wide Murder Mystery Event (Wrote, Produced, and Managed), Winter Festival, The Midnight Breakfast Event, Roller Skating Boogie Night
- Community Council E-Board for Residence Life: Event and Program Planner
 - Resident Thrift Event, Tacos and Game Night, Paint and Sip Event
- Vice President of the Chapman Outdoors Club
 - Planned and managed all club organized camping trips and day hikes
 - Assisted in planning and managing other programs (Surf/Scuba Day, Bonfire and Barbecue, Bike Trips, etc)
- President and Founder of the Chapman Beach Volleyball Club
 - Managing, planning and marketing for the club, hosting weekly sessions and some off site beach sessions

University of Otago, New Zealand- Semester Abroad

- Earth Science and Tourism
- Waka Ama Participant
- Member of the Otago Tramping Club (OTMC)

Chapman University International Film Program, Greece- Summer Abroad

- Selected as the producer of two short narrative films in Greece, gaining valuable experience learning about filmmaking internationally and the origins of greek mythology.

New York Film Academy, New York- Summer Program

- Intensive filmmaking program. Directed and Produced a short film around New York City.

Related Work Experience

Crews Control, - Assistant Production Manager- APRIL 2025 - PRESENT (Full-Time)

- Assists staff in sourcing crew members for corporate commercials around the world. Utilizes their database and communication mediums for outsourcing, and uses organizational and CRM tools to work with logistics.

Washington Talent Agency, - Photo Novelist- MARCH 2025 - PRESENT (Contract)

- Works with the photo team at a variation of events (weddings, mitzvahs, corporate) and assists with event photography/novelties.

DC Environmental Film Festival, - Volunteer- MARCH 2025

- Volunteer for the film festival, assisting at screenings with multiple operations.

Imagination Stage, - Film Instructor- JANUARY 2025 - PRESENT (Part-Time)

- Teaches the foundations of filmmaking and camera acting to students in middle school. Teaches using lectures and hands on activities, while leading group filmwork with the class.

Expressive Therapy Center, North Potomac- Communications and Media Manager- JANUARY 2023- PRESENT (Part-Time)

- Leads communication efforts amongst staff to ensure clarity and proper scheduling. Informs and communicates with staff to make sure everybody stays on track and is up to date with situations. Additionally, works with social media platforms such as Wix, Instagram, Facebook and other marketing services to promote the business. Creates content using Canva and video editing platforms such as Adobe Premiere Pro. Plans and executes all content ideas, including for social media platforms and advertising mediums.

"Where The Heart Lies", - Film Producer- AUGUST 2023 - MAY 2024

- Oversaw and managed comprehensive logistics and production operations for a travel film shoot, managing budget, coordinating transportation, lodging, permitting, and all other details, while leading the crew and ensuring efficient performance from all crew members and departments.

"The San Nicolas Island Cats", - Documentary Producer/Videographer- DECEMBER 2023-JANUARY 2024

- Led research, permitting, and operations for a short documentary on the San Nicolas Cats at the San Diego Humane Society: Ramona Wildlife Center. Shot B-Roll and assisted in photography direction.

"Spork", - Locations Manager- NOVEMBER 2023 - FEBRUARY 2024

- Efficiently sourced filming locations, secured permits, and maintained seamless operations throughout production, ensuring everything went smoothly in those locations.

"The Queen of Bad", - Unit Production Manager- SEPTEMBER 2023 - DECEMBER 2023

- In charge of all craft services, food operations, set equipment management, and the planning/purchasing of all operations, ensuring everything was accounted for and all of the crew/cast were well fed and comfortable.

“Lyria”, - Film Producer- AUGUST 2022 - DECEMBER 2022

- Managed and created the budget, developed the shooting schedule, ensured effective communication and oversight of crew members, collaborated closely with the director to bring creative objectives to life, helped with stunt coordination, and collaborated with the production design department to execute intricate scenes safely.

Newport Beach Film Festival, Newport Beach- Event Planning Intern- AUGUST 2022 - DECEMBER 2022

- Assisted in planning the festival and all other associated events, including with management of VIP guest travel/accommodations, and ease throughout the festival as well as planning for the after parties with vendor outreach. Effectively communicated with other departments, guests, and outsourced vendors to ensure the events went smoothly and the guests were satisfied.

Women in Film and Video, Tenleytown- Media and Outreach Intern- JUNE 2018- JUNE 2020

- Worked under the Executive Director, assisting in organizing events, seminars, and meetings. Assisted with WIFV members needs, and coordinated connections with other companies and filmmakers. Planned media strategies for WIFV's online platforms.

Bach To Rock, Gaithersburg- Event Leader- MAY 2018 - AUGUST 2020

- Led parties for children and their parents for birthdays and special occasions, teaching music and leading party activities. In charge of planning the event from start to finish.

ScriptDC, Tenleytown — Script Reader and Script Management- OCTOBER 2018-OCTOBER 2019

- Monitored pitch meetings with agents, mediated script read throughs, and helped organize the events. Communicated with guests, agents, and employees to ensure the activities throughout the event were seamless and that all parties were aware of them and knew how to get involved.

Tryka Film Coalition Leadership, Bethesda -Production and Special Events Coordinator - SEPTEMBER 2018 - JUNE 2020

- Production Coordinator: Reached out to different aspiring crew and cast members and recruited them individually for film sets through the organization. Was the main point person for all producers within Tryka to crew their sets.
- Special Events Coordinator: Planned all Tryka events for members, including screenings, holiday parties, and guest speaker events. Marketed these events and communicated with all parties, and managed the setup team.

Other Work Experience

Irvine Marriott, Irvine- Lounge Manager- AUGUST 2022 - DECEMBER 2022

- Managed the lounge, setting up breakfast service, checking in/assisting customers and performing closing duties, ensuring that customers were satisfied and all operations were completed.

Real Voices Media, Remote- Video Interviewer- APRIL 2020 - JANUARY 2021

- Conducted and edited interviews over Zoom or in-person videos on current topics for company use in training. Used video editing software like Adobe Premiere Pro and used software to create closed captions.

Bonefish Grill, Gaithersburg- Server- JUNE 2021 - SEPTEMBER 2021

- Served at an upscale seafood restaurant, working with customers and staff to ensure quality service.

Expressive Therapy Center, North Potomac- Billing Administrator- MAY 2019 - MAY 2020

- Conducted billing, scheduling, and overlooked dealing with payments from clients. Completed monthly payroll and used a professional billing software and Excel to conduct business. Communicated with clients and therapists.

Other Film/Design Experience

Produced/Line Produced “Minotaur”(July 2022); “forgive me.” (May 2021); “Aversion” (Nov 2019); “Carryover” (Sep 2019); “Euphoric High” (Sep 2019); “Delray Avenue” (Sep 2019); “Fallacy” (Sep 2019); “Seven Days and Counting” (Apr 2018); “Women’s Rights Public Service Announcement” (June 2017)

Directed “Aversion” (Nov 2019); “Carryover” (Sep 2019); “Euphoric High” (Sep 2019); “Delray Avenue” (Sep 2019); “Fallacy” (Sep 2019); “Seven Days and Counting” (Apr 2018); “Notice Me”(August 2018); “Candles Burn” (Jan 2018); “Women’s Rights Public Service Announcement” (June 2017)

Other Positions Production Assistant on “Outer West”(January 2024), using XR/LED Wall; Second Assistant Director on “Dick Heist”(May 2022); Videographer and Editor on “Shred Day” and “Maryland Carpet and Tile”(July 2020); Editor on “Quarantine Around the World” (July 2020); Casting Director and Location Manager on Five Episodes of “The Sorrow of Tomorrow: An Anthology Series” (2019); First Assistant Director on “What I Don’t Have” (Sep 2019)

Website Design Expressive Therapy Center; 3N Consulting; Lindsey Schlosser; Breast Cancer Buddies; Delphi Studio Adventures

Skills

Project Management; Filmmaking/Producing; Landscape/Portrait Photography; Customer Service; Travel Planning; Event Planning; Budgeting and Scheduling (affluent in Movie Magic and Excel, and Google Applications); Affluent in Asana, HubSpot, Canva and Adobe Suites; Website Design and Digital Marketing